



## Wedding package

Firstly we would like to say congratulations on your engagement!

We wish you all the best for the future, filled with love, happiness and adventure.

Thank you for your interest in our function venue on Olive Grove, situated in the heart of the Karoo overlooking the majestic olive trees and karoo scenery.

We would love to help you with all your decor, flowers, draping, fairy lights and candy station needs for your special day, and will ensure to make the process as pleasant and enjoyable as possible.

Taking care of your wedding details is what we do from start to finish. It all comes together in our studio from the conceptualisation stage right to the coordination and set up of your BIG day, we will ensure your wedding is one of a kind and turn all your dreams into a reality!

The outdoor courtyard lawn area overlooks the karoo range and is picture perfect for wedding ceremonies as well as our lapa and pool area suitable for welcome drinks and canapés.

The rustic reception hall is one of a kind and will create a beautiful ambiance for your special day!

At your request we can gladly offer you an exciting drive for you and your guests in our farm viewing vehicle.



Olive Grove function venue can cater for 150 guests and 60 guests for accommodation and includes the following:

- ♥ Ceremony and reception venue
- ♥ Ceremony arch
- ♥ White bunting flags
- ♥ Hessian draping
- ♥ Fairy lights (outdoors and reception area)
- ♥ Basic Olive Grove decor
- ♥ Waiters
- ♥ Licenced Bar and Barmen
- ♥ Catering (menu options)
- ♥ Accommodation
- ♥ Full wedding coordination can be arranged on request

Please note that we allow for guests to bring in their own wines and sparkling wines, we charge R40.00 corkage fee, all hard liquor needs to be purchased at our cash bar.



Our accommodation is included in the wedding package and is priced below:

Cost:

- ♥ The total cost for the function venue is between R10 000.00 - R20 000.00 (depending on the amount of guests)
- ♥ Catering (buffet or plated) for R300.00 per person per head
- ♥ Canapés and welcome drinks for after the ceremony are included in the catering fee
- ♥ Welcome drinks and canapés included in menu fee to serve after the ceremony
- ♥ Bar facilities
- ♥ Corkage fee of R40.00 per bottle

Out of Season Standard Accommodation Rates

-Per Luxury Olive Orchard en-suit Room 2017 @ R880.00

-Per Mountain View Self-Catering Chalet 2017 @ R1050.00

In Season Accommodation Rates differ slightly





Terms and conditions:

Set up and cut off times:

Bookings for the functions will entitle you to make use of the venue as follows:

- ♥ Morning functions from 08h00- 15h00
- ♥ Evening functions from 12h00- 00h00

For evening functions the venue should be vacated by 00h30. An additional fee of R1 500.00 per hour or part thereof will be charged for any function continued thereafter.





#### RISK/LOSS/DAMAGES:

Olive Grove takes no responsibility for decorations, flowers and valuables which have gone missing during the evening or thereafter. Olive Grove does not accept responsibility for the loss of any belongings on our premises the host accordingly indemnifies Olive Grove Guest Farm and its director against any claim arising due to such loss or damage to any property. This also applies to any accidents or death that may occur during or after such function. The host will be held responsible for any damages of the property of Olive Grove Guest Farm.





Agreement:

Date of function.....

Time of function.....

Type of function.....

Venue.....

Number of people.....

Client Name.....

Contact Person.....

Postal Address.....

Email Address.....

Phone Number.....

Person responsible for account

Name and surname.....

Contact number.....

Email Address.....

Deposit method.....

Client signature.....



This signed agreement together with the deposit slip is to be returned for confirmation of your booking to [info@olivegrove.co.za](mailto:info@olivegrove.co.za).

- ♥ A deposit and signed agreement will confirm the function venue and date
- ♥ Should you cancel the function 6 months prior to your function, you will forfeit your deposit
- ♥ Full and final invoice to be settled 7 days prior to your function
- ♥ The client must confirm all changes and cancellations in writing
- ♥ The final number of guests and menu is to be confirmed 14 days prior
- ♥ For evening functions the bar will close at 00h00 and the venue should be vacated by 00h30, we charge R1 500.00 per hour should you wish to extend your time.
- ♥ Parents are responsible for supervision of children, the host accordingly indemnifies Olive Grove Guest Farm and its director against any claim arising due to damage, loss or injury
- ♥ Reference for payment must be YOUR NAME & FUNCTION DATE

